



Sumner County Middle College High School at Volunteer State Community College

So, you are interested in Middle College...

1. Go to <http://mchs.sumnerschools.org>, the Middle College website. There you will find information about requirements, the application process and application.
2. Sign up to take your ACT at <http://www.actstudent.org/regist/>. We must have your ACT scores before the start of the semester you are applying to attend MCHS – preferably by May for fall semester and early December for spring semester.
3. Fill out an application; give the teacher recommendation to a teacher and the counselor recommendation to your counselor (make sure to sign those forms first). The teacher and counselor will send the recommendations directly to the MCHS office. Write your essay. **** Don't let your mom write your essay. **** Have your parents sign the Notification of Financial Obligations in front of the notary public. Now you are ready to submit your application materials. We must have the originals so please mail to the following address. ***(The student may send all materials to our office except the recommendation forms, which will be sent by the counselor.)***

Volunteer State Community College
Middle College High School
Wood Campus Center, Suite 309
1480 Nashville Pike
Gallatin, TN 37066

4. The last thing to do is to email us your ACT score as soon as you get it. You take a screen shot of the page with your scores and your name and email to middle.college@sumnerschools.org. **Do not hold your application until you get your ACT score.** Send your application as soon as you complete it.
5. The Middle College Office will contact you once all your application materials and ACT scores have been received as to your status.
6. Applications are due by **April 27, 2023.**