



# Sumner County Middle College High School at Volunteer State Community College

## So, you are interested in Middle College...

1. Go to the Middle College website at <http://mchs.sumnerschools.org>. There you will find information about program requirements, the application process, and the application. (You will need to print the application materials and complete it by hand; it is not submitted virtually.)
2. Sign up to take your ACT at <http://www.actstudent.org/regist/>. We must have your ACT scores by April 25, 2025.
3. Fill out the Middle College program application, give the teacher recommendation to a teacher, and give the counselor recommendation to your counselor (*make sure to sign those forms before giving them to your teacher and counselor*). The teacher and counselor will send the recommendations directly to the MCHS office. Type your essay and sign it before mailing it to the Middle College office. **\*\* Don't let your mom write your essay. \*\*** Have your parents sign the Notification of Financial Obligations in front of the notary public. Now you are ready to submit your application materials. We must have the originals so please mail to the following address. (*The student may send all materials to our office except the recommendation forms, which will be sent by the counselor.*)

**Middle College High School  
Wood Campus Center, Suite 309  
1480 Nashville Pike  
Gallatin, TN 37066**

4. The last thing to do is to email us your ACT score as soon as you get it. Send a picture of the "View Your Scores" sheet on a desktop computer, from ACT with your first and last name showing and ACT scores showing on the page. Each test date and scores must be listed by test date, no superscores. Email a picture of your scores (*not superscores*) to [middle.college@sumnerschool.org](mailto:middle.college@sumnerschool.org).
5. **Do not hold your application until you get your ACT scores. Send your application as soon as you complete it.**
6. Applications are due by **April 25, 2025.**

**To sign up for the  
Information Meeting,  
scan the QR code.**

